



Dormansland Parish Council

Parish Clerk: Lisa Thompson
Address: 7 Cowden Mews, High Street,
Cowden, Kent TN8 7JF
Tel: 07395 323456
Email: dormansclerk@outlook.com
Website: www.dormansland.org.uk

Notice is hereby given that a meeting of Dormansland Parish Council will be held at 7pm on Wednesday 19th January 2022 in The Centenary Room, Dormansland to transact the under mentioned business, which Councillors are summoned to attend.

Signed:

Lisa Thompson, Parish Clerk

13th January 2022

PLEASE NOTE: Village halls are considered a public indoor venue and therefore face coverings are compulsory. Please also take a lateral flow test before attending the meeting.

Open Forum

The first ten minutes of the meeting are available for members of the public and press to raise any issues with the Council. If there are no members of the public present at 7pm the meeting will commence.

AGENDA

1. To receive and accept apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes

3.1 To approve the minutes (previously distributed) of the meeting:

- a) 239th Full Council Meeting, held on 03 November 2021

3.2 To receive the minutes of the meeting:

- a) Planning Committee, held on 17 November 2021
- b) Planning Committee, held on 08 December 2021
- c) The comments made under the Clerks delegated authority.

4. To receive reports from Councillors

5. To receive report from the Clerk

Annexed

6. To receive reports from representatives on outside bodies

7. To receive reports from County and District Councillors

8. Accounts/Finance

8.1 To approve payments

Annexed

- 8.2 To receive income/expenditure to 31.12.21 Annexed
- 8.3 To ratify purchase of new laptop for Clerk and yearly subscription to Microsoft 365.
- 8.4 Budget process – to review and agree budget and precept Annexed
- 8.5 To consider quote for treating and cleaning the two bus shelters – cost £160 each plus paint.
- 8.6 To consider and approve RBS Rialtas Accounting software package – cost £570.25 Annexed
- 8.7 To approve setting up email addresses for Councillors – cost £18/email address/year
- 8.8 To receive internal audit report Annexed
- 8.9 To approve end of year budget preparation with auditor – up to £200.
- 8.10 To approve FILCA training for Clerk - £120 + VAT

9. Grant applications

- 9.1 To consider request of £500 from Dormansland and Lingfield Community Centre towards cost of replacing floor.
- 9.2 To consider request of £2,000 from St Johns Church towards upkeep of churchyard.

10. Annual Parish Assembly

- 10.1 To set date for Annual Parish Assembly.

11. Neighbourhood Plan

- 11.1 To discuss the way forward.

12. Public rights of Way Improvement Plan

- 12.1 To consider and discuss if successful at Stage 1 whether to proceed to Stage 2 of the CIL Funding Expression of Interest for Opening up the Countryside.

13. Jubilee Celebrations

- 13.1 To consider and discuss proposals from the Jubilee Celebrations Working Group to celebrate the Queen's Jubilee in 2022.
- 13.2 To consider planting a tree for the Queen's Platinum Jubilee, if TDC allow, to plant in the recreation ground, or elsewhere.

14. Village consultation

- 14.1 To discuss the approach for a village consultation and discuss proposals from Village Consultation Working Group.

15. Dormansland Traffic Measures

- 15.1 To consider and discuss whether the Council support's the local Primary School's position and that a solution is required.

16. Planning Committee

- 16.1 Appoint a Vice Chairman to the Planning Committee.
- 16.2 Appoint another Councillor to join the Planning Committee.

17. Review of governance

- 17.1 Visual inspection programme to be discussed.

18. Information for Councillors (for noting or inclusion on future agenda)

19. Date of next Meeting

- 19.1 Full Council on Wednesday, 2nd February 2021 at 7pm in the Parish Room
- 19.2 Planning Committee on Wednesday, 9th February 2022 at 7pm in the Centenary Room