



Dormansland Parish Council

Parish Clerk: Lisa Thompson
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Notice is hereby given that a meeting of Dormansland Parish Council will be held at 7pm on Wednesday 2nd March 2022 in the Centenary Room, St Johns Church, Dormansland to transact the under mentioned business, which Councillors are summoned to attend.

Signed: 

Lisa Thompson, Parish Clerk

24 February 2022

Open Forum

The first ten minutes of the meeting are available for members of the public and press to raise any issues with the Council. If there are no members of the public present at 7pm the meeting will commence.

AGENDA

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Please inform the Clerk if you are unable to attend.

2. DECLARATION OF INTEREST

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. MINUTES

3.1 To approve the minutes (previously distributed) of the meeting:

- a) 241st Full Council meeting, held on 2nd February 2022
- b) Planning Committee, 9th February 2022.
- c) Personnel Committee, 16th February 2022

4. TO RECEIVE REPORTS FROM COUNCILLORS

5. TO RECEIVE REPORT FROM THE CLERK*

6. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

7. TO RECEIVE REPORTS FROM COUNTY & DISTRICT COUNCILLORS

8. FINANCE AND ADMINISTRATION

- 8.1 To receive financial report and approve payments.*
- 8.2 To approve amendment to SLCC membership cost previously approved for £55. Actual membership renewal cost is £171.
- 8.3 To approve £35 cost for Clerk's training – End of Year Finance and Audit Preparations.
- 8.4 To note that HSBC is now applying a monthly charge of £5.
- 8.5 To agree format for Annual Parish Assembly.
- 8.6 To review and approve the Asset Register.*
- 8.7 To approve the Annual Visual Inspection Programme.*

9. PUBLIC RIGHTS OF WAY IMPROVEMENT PLAN

- 9.1 To consider and discuss Stage 2 of the CIL Funding Expression of Interest for Opening up the Countryside and approve any expenditure.

10. VILLAGE CONSULTATION

- 10.1 To discuss and agree the proposals from the Village Consultation Working Group to the approach for a village consultation.
- 10.2 To approve the cost for a stall at the Carnival.

11. DORMANSLAND TRAFFIC MEASURES

- 11.1 To discuss and approve setting up a working group and appoint members.
- 11.2 To discuss speed surveys and VAS signs and approve any expenditure.

12. GRANTS

- 12.1 To consider request from Dormansland Carnival Committee for £650.**
- 12.2 To consider request from St Catherine's Hospice for £500.**
- 12.3 To consider request from the Dormansland Memorial Hall for £1855. **

13. PLATINUM JUBILEE CELEBRATIONS

- 13.1 To consider and discuss proposals and recommendations from the Jubilee Celebrations Working Group and approve any expenditure.
- 13.2 To consider request to clean bricks with family names on them in recreation ground for the Jubilee.
- 13.3 To consider planting 7 trees to commemorate the Platinum Jubilee and approve any expenditure to also include protective fencing and commemorative signs.

14. POLICIES AND PROCEDURES

- 14.1 To approve Terms of Reference for Working Groups.*

15. INFORMATION FOR COUNCILLORS (for noting or inclusion on future agenda)

Part 2

Pursuant to Section 1 (2) of the Public Bodies (admission meetings) Act 1960. The Public be excluded from the meeting during consideration of the under mentioned item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business concerned.

16. PERSONNEL COMMITTEE

16.1 To ratify the permanent appointment of the Parish Clerk.

16.2 To ratify salary promotion for the Clerk.

17. DATE OF NEXT MEETING

17.1 Planning Committee on Wednesday, 23rd March 2022 at 6pm in The Centenary Room.

17.2 Full Council on Wednesday, 6th April 2022 at 7pm in The Centenary Room.

*Items with supporting paperwork

** Previously circulated