



Dormansland Parish Council

Parish Clerk: Jacqui O'Sullivan
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Notice is hereby given that a meeting of Dormansland Parish Council will be held at 18.30 (or once the Annual Meeting has been concluded) on Wednesday 17th May 2023 in the Centenary Rooms, Dormansland to transact the under mentioned business, which Councillors are summonsed to attend. Signed: *Jacqui O'Sullivan*
Parish Clerk

11th May 2023

AGENDA

1. To receive and accept apologies for absence

Please inform parishclerk@dormansland.org.uk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

Chair to suspend the meeting

Open Forum

Thirty minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person. If possible, the question will be answered immediately, otherwise a written reply will be given within 10 working days.

Chair to re-open meeting

3. Minutes

3.1 To approve the minutes (previously distributed) of the 255th Full Council Meeting, held on 5th April 2023

3.2 To receive the minutes of the meeting held by the Planning Committee, held on 5th April 2023 & 26th April 2023 respectively.

4. To receive the Clerks Report

5. To receive reports from Councillors

6. To receive reports from District & County Councillors

7. Accounts/Finance

7.1 Members to approve payments:

Invoices received for payment to date 30 th April 2023 (not paid)				VAT
1 st April 2023	Rialtas	Annual subs to 31 st March 2024	£775.00 + VAT	£155.00
21 st April 2023	HSBC	Bank charge £5 a month for March 2023	£5.00	
21 st April 2023	SCC Admin	Pension for Jacqui O'Sullivan April 23	£282.22 Employer contribution	
21 st April 2023	O2	Mobile Phone	£28.16 + VAT Direct Debit	£5.63
21 st April 2023	Jacqui O'Sullivan	Clerk April 23 Salary	£1139.99	Incl. 38 hours OT agreed for March 2023
21 st April 2023	HMRC	Tax & NI for April 23	£482.20	
21 st April 2023	SCC Admin	Pension contributions for Jacqui O'Sullivan April 23	£87.70 Employee Contributions	
11 th April 2023	Jacqui O'Sullivan	Banner World order for Coronation posters	£105.50 + VAT	£21.10
25 th April 2023	Alison Hutchinson	Presents for speakers at APA – (Not on the High Street order)	£45.75	
2 nd May 2023	Adam Neill	Strim Wilderwick	£137.50	

28 th April 2023	Mulberry & co	Year mentoring	End	£132.90 + £26.58	VAT
05 th May 2023	Adam Neill	6' strip around village		£350	
11 th May 2023	The Print Room	Printing of APA report		£60	

Any invoices received after the published agenda date but before the meeting date may be added for approval at the meeting.

7.2 Members noted the bank reconciliation and cash books for period to 30th April 2023

HSBC COMMUNITY ACCOUNT & BMM ACCOUNTS			
Balance per bank statement as at 30 th April 2023			
Community Account	£65,176.13		
BMM Account	£61,605.32		

At this meeting the clerk will also present the reconciliation of accounts up to 30th April 2023.

7.3 Paid invoices to sign off 7.4 Unity Trust Bank update / HSBC mandate

7.5 Clerks overtime 24.5 hours in April 2023 to be agreed.

8 OPEN SPACE STRATEGY – update

9 RECREATION GROUND – TDC bench / hand grips on gym equipment

10 NEWHACHE: Car Park update & Jubilee Garden update

11 SPEED WATCH WORKING PARTY – Update following meeting.

11.1 Table at Carnival – costs to be agreed for a 20'2 plenty themed table funded by DPC. £20 for a table.

12 CIL funding application

13 RESIDENT SURVEY – STRATEGIC PLAN

14 FOOTPATH 392 – Recommendation to flyer residents about ditch clearing responsibilities?

15 NEWSLETTER – responsibility of communal areas / speed survey

16. DATE OF NEXT MEETING

Full Council on Wednesday, 7th June 2023 at 18.30 in The Centenary Rooms, Dormansland.