



Dormansland Parish Council

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MINUTES OF A MEETING OF DORMANSLAND PARISH COUNCIL HELD ON WEDNESDAY 2nd MARCH 2022 AT 7pm IN THE CENTENARY ROOM, ST JOHNS CHURCH, DORMANSLAND

Present: Councillors: Mr D Bright (DB)
Mr Richard Cornish (RC)
Mrs A Hutchinson (AH)
Mr C Robinson (CRB) – Chairman
Ms Roux (CR)

In attendance: Parish Clerk: Mrs L Thompson (LT)
District Councillor: Sir Nicholas White
County Councillor: Cllr Lesley Steeds

OPEN FORUM

5 members of the public were in attendance.

A member of the public raised concerns about the proposed Opening up the Countryside 2k circular route as they felt this would encourage cyclists and the danger of golf balls, and felt it was not a good use of public money. The resident was advised that warning signs would be considered, and Cllr Bright mentioned the surface of paths would not be tarmacked, but similar to that of Worth Way/Forest Way.

David Birchall from the Trustees of the Memorial Hall updated the Council that the Memorial Hall survey is ready to go. A report will be published shortly on the findings on the structure of the building. The wiring with the help of UK Power Network had been undertaken to give the building power. Works to be undertaken to paint outside of building, repair roof and internal redecoration.

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Kaiser-Davies
Resignation was received and accepted from Cllr O'Loughlin with immediate effect.
Cllr Robinson announced his intention to resign in May.

2. DECLARATIONS OF INTEREST NOT PREVIOUSLY DECLARED

None

3. MINUTES

3.1 Members **APPROVED** the following sets of minutes, which were signed as a true and accurate record:

- a) 241st Full Council meeting, held on 2nd February 2022
- b) Planning Committee meeting held on 9th February 2022
- a) Personnel Committee held on 16th February 2022

4. TO RECEIVE REPORTS FROM COUNCILLORS

Cllr Bright had reported the fallen fingerpost direction sign at the junction of Hollow Lane and Mutton Hill to Surrey CC.

5. CLERKS REPORT

5.1 A resident contacted the Clerk about a hedge in his garden that borders the recreation ground, as he is unable to continue to maintain the hedge. Cllr Bright met with the resident at his property and explained TDC was responsible for maintenance of the hedge. The Clerk had reported the matter to TDC.

5.2 The Clerk was contacted by a resident who reported a problem with a footpath leading from Ford Manor Road to Hollow Lane, which is a regular wet spot due to the lie of the land. Cllr Bright took photos and reported to the matter to Surrey CC. The Clerk followed up with the resident and asked him to report to Surrey CC as well.

5.3 The Clerk had a telephone call with Nicola Boreham at TDC with regards to Wellbeing Prescription which is an NHS service that supports residents of East Surrey to improve their health and wellbeing. A flyer with all the information has been posted on the Parish Council noticeboards, website and Facebook page.

5.4 The email addresses for the Councillors have been set up and the Clerk has put the email addresses on the website.

5.5 The Directors of the Lingfield and Dormansland Community Centre had passed on their thanks and appreciation to DPC for the generous contribution towards the essential floor works.

5.6 David Jessop on behalf of St Johns Church had reaffirmed once more their thanks to DPC for their support with regards the grant.

5.7 The Clerk was asked by Cllr Hutchinson on behalf of a resident, whether the Parish Council would consider working with Duke of Edinburgh candidates doing community service. The Clerk was advised DPC has been involved in something similar in the past, but it was managed by TDC. The Clerk to engage with TDC to find out what the process would be.

5.8 The Clerk responded to an email from a resident who, having attended the two most recent Full Council meetings, wanted further clarification on which footpaths make up the 2k circular route that were being discussed under the Opening Up the Countryside project.

5.9 The Clerk reported the pothole that had appeared in Mayfield to Surrey Highways but was advised that the road is not owned or maintained by them. Cllr Bright confirmed that Mayfield is a small housing estate owned and managed by TDC. The Clerk emailed Mr Martlew at TDC to bring this matter to his attention, but as yet not received a reply.

5.10 A very large damaged low branch (tree damaged in storm) on Hollow Lane (junction with New Farthingdale) was reported to the Clerk. The Clerk reported to Surrey CC who had visited the site and advised on closer inspection the problem does not need immediate work.

5.11 The Clerk had contacted Cliff Thurlow at TDC to ask for the officer's details to arrange a meeting with DPC re: Neighbourhood Plan. The Council **AGREED** to include the steering group in this meeting.

6. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Gatwick: Cllr Kaiser-Davies (read by the Clerk) advised the CAGNE AGM was cancelled due to storms and rescheduled for Friday, 16th March. A number of updates from GACC had been received and included at the end of 2021 air traffic movements at Gatwick were still 70% less than in 2019. It was anticipated that traffic volumes would increase significantly with the upcoming busier periods and as travel restrictions eased. The Government made a decision to remove the dispensation on slot use at UK airports which meant airlines needed to operate more flights. Airlines across Europe had been flying empty planes (“ghost” flights) to keep their landing slots. Flight Free UK have created a petition asking Government to reform slot rules so ghost flights no longer happen.

Noise Management Board held two meetings in January. One was in relation to the NMB’s workplan study to determine the impacts that would accrue from a change to current minimal final approach joining point at night that would certainly impact Dormansland and Lingfield.

A significant and impactful project currently underway is the Airspace Modernisation Programme. GACC’s expectation is that Gatwick will publish a list of all potential arrival and departure route options. Once shared it will be the first opportunity for DPC to review and comment upon the route options being considered.

A new report had been published which highlighted that data Gatwick presented to the public as part of their consultation process, used out-of-date carbon values and as a result dramatically understated the cost of cleaning up the emissions associated with the airport’s expansion. GACC has escalated these serious shortcomings to GATCOM and will engage directly with local Councils and MPs to highlight Gatwick’s consultation was highly misleading, not fit for purpose and should be withdrawn. A press release from Gatwick confirmed the South terminal will be reopened on 27 March.

7. TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Cllr Steeds thanked David Birchall and the Trustees for all the work carried out on the Memorial Hall, and also thanked Cllr Bright on his work on the footpaths.

Cllr Steeds advised:

- The Surrey CC budget had been finalised and council tax bills to be sent soon.
- Highways team had been restructured but it was still unclear who will do what. Cllr Steeds provided two telephone numbers to be put on DPC website – for an emergency call 0330 2332113 and the contact centre (for reporting potholes etc) call 0300 2001003.
- Drainage to be done at The Platt hopefully this month to sort out some of the drainage issues.
- Due to the problems with the gas works, Jacks Bridge will be closed for two weeks as work cannot be completed due to health & safety with traffic lights. Traffic will be directed through Dormansland.
- Surrey CC to look at where the speed surveys will be for Felcourt and Dormansland and should take place in April.
- Cllr Steeds to hold meeting with police to discuss anti-social behaviour in the area on 19 March 1-3pm at Lingfield Community Centre – TBC.
- Countryside Access are putting £5000 towards the footpath refurbishment project – Opening up the Countryside.
- Cllr Steeds is trying to progress the water issue coming out of BT hole on Moor Lane.

Cllr White attended a meeting with the police and discussed speeding issues on the High Street. Police were surprised by number of signs hidden by hedging, VAS not working and 30mph sign painted on the road was faded. It was highlighted to the police the danger and problems the school children had

when crossing the road by the village store due to the parked cars. The police had written a report to Surrey Highways with recommendations. Cllr White to send report to the Clerk.

Cllr White had written to Surrey Highways about the verges on Haxted Road getting pushed back and the roads crumbling due to HGVs driving down the road to try and get HGV stopped from driving down Haxted Road.

Cllr White contacted by resident who had arranged for a group of volunteers to clean up the Moon Lane footpaths, but TDC advised they must be present. TDC person did not turn up so clean up could not be undertaken.

8. FINANCE AND ADMINISTRATION

8.1 Members **APPROVED** the schedule of payments and received income and expenditure to 28.02.22 against budget and there was nothing of concern.

DATE	CHQ/BACS /DD	AMOUNT	PAYEE	PAYMENT DESCRIPTION
19/01/22	BACS	£171	L Thompson	SLCC membership renewal *
31/01/22	BACS	£74	Mr A Neill	Notice boards maintenance
02/02/22	BACS	£4	CAGNE	Forum Membership
03/02/22	BACS	£151.20	Visionict	Email hosting Feb '22-Jan '23
04/02/22	DD	£25.80	O2	Clerk mobile phone
09/02/22	BACS	£359.60	Mr A Neil	Bus shelters – maintenance
09/02/22	BACS	£96	Mulberry & Co	Training Mr Cornish and Mr O'Loughlin
15/02/22	BACS	£48	Mulberry & Co	Training Ms Roux
15/02/22	BACS	£30	St Johns Church	Hire of Parish Room
16/02/22	DD	£5	HSBC	Bank charges
25/02/22	BACS	£13.50	L Thompson	Clerks expenses – mileage
25/02/22	BACS	£1011.57	L Thompson	Month 11 salary
25/02/22	BACS	£258.78	Surrey Pension Fund	Employer Pension Contributions
25/02/22	BACS	£88.91	HMRC	Month 11 NI and Tax

8.2 Council **APPROVED** amendment to SLCC membership renewal cost of £171, previously approved for £55.

8.3 Members **APPROVED** the £35 training for the Clerk.

8.4 Members **NOTED** the HSBC monthly charge of £5.

8.5 Members **AGREED** the format for the Annual Parish Assembly to be as in previous years. It was **AGREED** to ask Gary Steer to be the guest speaker. **Action: CRB to contact Gary Steer.**

8.6 The Asset Register was **APPROVED** by the Council.

8.7 The Annual Visual Inspection Programme was **AGREED** by the Council, with the assets assigned to COL reassigned to CRB, DB and AH.

9. PUBLIC RIGHTS OF WAY IMPROVEMENT PLAN

Cllr Bright advised that Stage 2 of the CIL Funding Expression of Interest to be submitted by 18th March. Surrey recommended to increase costs by a further £20k (of which DPC would need to fund 31%, £6200) to £133k in total to cover increase in costs of materials. The Council discussed this recommendation and **AGREED** to support the increased costs of £6200 as an approach. CIL Stage 2

submission with the figures and wording adjusted as discussed by the Council was **APPROVED** in principle.

10. VILLAGE CONSULTATION

10.1 The previously circulated handout/voucher, background paper and draft questionnaire to be conducted at the Carnival was discussed by the Council and **AGREED** with only a few minor amendments to be made, and will be discussed further at the next full council meeting.

Action: AH to get a quote for printing.

10.2 The £40 cost for a double space stall at the Carnival was **AGREED** by the Council.

Action: LT to book stall.

11. DORMANSLAND TRAFFIC MEASURES

11.1 It was **AGREED** a working group was not required to be set up.

11.2 Speed surveys to be organised and paid for by Surrey CC and should take place in April. To be discussed further at the next full council meeting.

12. GRANTS

12.1 It was **RESOLVED** to approve the grant from Dormansland Carnival Committee for £650.

12.2 The Council were unable to support the grant from St Catherine's Hospice for £500 as the charity had large uncommitted reserves which did not meet the criteria of the DPC's Grant Policy and Procedure. The Clerk was asked to find out if DPC can give a donation of £300. **Action: LT**

12.3 It was **RESOLVED** to approve the grant from the Dormansland Memorial Hall for £1855. The Trustees to confirm when a bank account has been opened.

Action: Clerk to arrange payments.

13. PLATINUM JUBILEE CELEBRATIONS

Cllr Robinson advised for the lighting of the beacon on 2nd June, a bugle player had been found and the choir from Dormansland Primary School had offered to sing. The two churches would also provide singers.

13.1 The following proposals were discussed and **AGREED** as it was suggested a party on the recreation ground would detract from the Carnival and any street parties:

- Dressing up in line with 1920's attire.
- Seven Cherry Tree mosaics to be designed by each age group at Dormansland Primary School to capture a community memory of the Platinum Jubilee for posterity, and to be exhibited at different venues during the Jubilee weekend (Thursday-Sunday).
- Two exhibitions, one focused on the community submitting pictures of the Queen and street parties. Second one focused on Dormansland from 1952 to present day. The exhibitions to be displayed at different venues in the village.
- The community to create a Jubilee flower box/bed in red, white, blue, silver and DEWI to adopt this idea for the flowerbed at the church end of New Farthingdale, and flower beds at Newhache to be included.
- YWI offered to reinstate maypoles ahead of the Jubilee weekend to be situated at the Dormansland borders.

13.2 Not discussed.

13.3 It was discussed and **AGREED** to plant 7 trees. It was suggested and **AGREED** to ask for the trees to be donated. Cllr Cornish suggested the idea of a Jubilee Walk around the 7 trees.

Action: CRB to speak to Fiona French.

14. POLICIES AND PROCEDURES

14.1 The Councillors discussed the Terms of Reference for Working Groups previously circulated and it was **RESOLVED** to approve the ToR.

15. INFORMATION FOR COUNCILLORS (for noting or inclusion on future agenda)

To include Weed Management.

Part 2

Pursuant to Section 1 (2) of the Public Bodies (admission meetings) Act 1960. The Public be excluded from the meeting during consideration of the under mentioned item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business of the business concerned.

16. PERSONNEL COMMITTEE

Cllr Roux read out a statement on behalf of The Personnel Committee.

16.1 The permanent appointment of the Parish Clerk was **RATIFIED**.

16.2 The salary promotion for the Clerk was **RATIFIED**.

17. DATE OF NEXT MEETING

17.1 Planning Meeting on Wednesday, 23rd March at 7pm in the Centenary Room.

17.1 Full Council Meeting on Wednesday, 6th April at 7pm in the Parish Rooms.

Minutes confirmed as a correct record:

Dated:

(Chairman)

The meeting was concluded at 9.30pm.