



## Dormansland Parish Council

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### MINUTES OF A MEETING OF DORMANSLAND PARISH COUNCIL HELD ON WEDNESDAY 4<sup>th</sup> MAY 2022 AT 7.50pm IN THE PARISH ROOMS, THE PLATT, DORMANSLAND

Present: Councillors: Mr D Bright (DB)  
Mrs A Hutchinson (AH)  
Mr C Robinson (CRB)

In attendance: Parish Clerk: Mrs L Thompson (LT)  
District Councillor: Sir Nicholas White  
County Councillor: Cllr Lesley Steeds

**Cllr Robinson was APPOINTED Chairman for the meeting.**

#### OPEN FORUM

16 members of the public were in attendance.

A group of residents represented by horse riders and (dog) walkers voiced their concerns about the resurfacing of the public footpaths 392 & 394 that were included in the CIL bid. A representative asked if the CIL bid was still going ahead, which Cllr Bright confirmed it was, and what consultation had taken place prior to the bid. It was asked if the CIL bid was deemed necessary and what project had been identified to trigger the CIL bid. It was quoted that the population of Dormansland had increased by 1.1% since 2011 (source: census on the internet). Cllr Bright confirmed again that the paths were not being resurfaced in tarmac and that the CIL bid had received support from walkers, the school, Young Epilepsy and some individuals. It was suggested and **AGREED** to organise a forum across different groups of residents and to invite Mary-Ann Edwards from Surrey CC to attend.

#### 1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Roux.  
Cllrs Cornish and Kaiser-Davies had resigned prior to the meeting.

#### 2. DECLARATIONS OF INTEREST NOT PREVIOUSLY DECLARED

None.

#### 3. MINUTES

4.1 Members **APPROVED** the following sets of minutes, which were signed as a true and accurate record:

- a) 243<sup>rd</sup> Full Council meeting, held on 6<sup>th</sup> April 2022.

#### 4. TO RECEIVE REPORTS FROM COUNCILLORS

**Cllr Bright** reported he had met with John Madden who is the Lingfield Nature Reserve wildflower expert and they took an inventory of the wildflowers. They had hoped to repeat the exercise later in the season when other species may be evident.

Cllr Bright had reported to Surrey CC that the “hump” sign at the bottom of Hollow Lane had been hit and rotated through 90 degrees.

Cllr Bright reported that the Parish planters had been planted up for the Summer to compliment the Memorial Hall planters

#### 5. CLERK’S REPORT

5.1 The Clerk had been asked to report the wooden cricket/football wall again in the recreation ground to TDC as the repair was not satisfactory as the other end was still unstable. The Parks and Countryside Operations Supervisor confirmed a member of the team was going to look at it again shortly.

5.2 The Clerk confirmed that a contract was taken out with the Community Hearbeat Trust for the defibrillator in the telephone box in Dormans Park and was inspected weekly (by the residents trust)

5.3 The Clerk had reported the fly tipping on the High Street close to Mutton Hill end to TDC and a case had been opened.

5.4 The Clerk attended a Community and Parish Meeting hosted by TDC on 20<sup>th</sup> April to discuss the support for Ukrainian refugees.

5.5 The Clerk had been asked to report Ridgeway, Hollow Lane to the Enforcement team at TDC as the house had more or less been demolished. The senior enforcement officer called the Clerk and advised they were aware of the situation and were monitoring it.

5.6 The broken glass pane in the telephone box in Dormans Park had been fixed.

5.7 The Clerk has been asked to find out when bulky collections are due to begin again, as they had not been restarted since Covid.

#### 6. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

No reports received.

#### 7. TO RECEIVE REPORTS FROM COUNTY & DISTRICT COUNCILLORS

**Cllr Steeds** said the Annual Parish Assembly had gone very well.

#### 8. FINANCE AND ADMINISTRATION

8.1 Members **APPROVED** the schedule of payments and received income and expenditure to 30.04.22 against budget and there was nothing of concern.

DATE	CHQ/BACS /DD	AMOUNT	PAYEE	PAYMENT DESCRIPTION
07/04/22	BACS	£250	YWI Dormansland	2022 Grant Application payment
08/04/22	BACS	£140	The Print Room	A4 Jubilee Letters
11/04/22	BACS	£300	Welcome Lunch	2022 Grant Application payment
16/04/22	DD	£5	HSBC	Bank charges

21/04/22	BACS	£10.97	Fiona Thompson	2 stakes and a strap to use with memorial tree in Rec
22/04/22	BACS	£65	Kings Glazing	Repair of glass pane in BT Box
25/04/22	BACS	£105.03	HMRC	Month 1 PAYE tax and NI
25/05/22	BACS	£1030.15	L Thompson	Month 1 Salary
25/04/22	BACS	£43.02	L Thompson	Clerk's expenses
25/04/22	BACS	£85.00	Adam Neill	Village maintenance
26/04/22	BACS	£152.00	L Thompson	Printing – Booklets APA + sandwiches and cakes for APA
27/04/22	BACS	£1152.50	Zurich	Insurance
03/05/22	BACS	£52.50	Fairtrade Lingfield and Dormansland	Wine for the APA
05/05/22	DD	£28.81	O2	Clerk's mobile
09/05/22	BACS	£266.02	Surrey Pension Fund	Employer contributions for April

8.2 Councillors **APPROVED** the cost of £100 for a new tree to replace the dead tree at the corner of Dormans High Street and New Farthingdale.

## 9. PLATINUM JUBILEE CELEBRATIONS

9.1 Cllr Robinson gave an update on the programme of events and had put together a poster and banner for approval. It was **AGREED** that Adam Neill would light the beacon on 2<sup>nd</sup> June on behalf of the Council. The Barbers Shop Quartet had offered to sing at the celebrations at a cost of £300-400 but the members did not approve this cost.

**Action: The Clerk to put the Jubilee celebrations leaflet and the Art Exhibition flyer on the DPC website and Facebook page.**

9.2 Members discussed and considered, but did not agree to the request to clean the bricks with the family names on them in the recreation ground as the whole area needed attention. This matter to be put on the June agenda for the whole area to be discussed and agreed.

## 10. VILLAGE CONSULTATION

10.1 The final format of the questionnaire was **approved**. The members discussed that volunteers would be needed to run the stall at the Carnival and conduct the survey. To be added to the June council meeting to discuss further.

## 11. PUBLIC RIGHTS OF WAY IMPROVEMENT PLAN

11.1 It was **AGREED** in light of the comments from the public in attendance to update and re-circulate the statement for approval.

## 12. UKRAINE

12.1 The members **AGREED** it was not the role of the Parish Council to get involved with the Ukraine refugees.

### 13. GRANTS

13.1 Members considered a £300 grant to Welcome Lunch and due to the unprecedented cost of living crisis it as agreed to award a further grant. It was **RESOLVED** to approve the grant.

13.2 Members considered a £300 grant to Ashurst Wood Short Bowling Club. It was **RESOLVED** not to approve the grant.

13.3 Members considered a £500 grant to Dormansland Baby & Toddler Group. It was **RESOLVED** to approve the grant.

13.4 Members consider a £2000 grant by Lingfield & Dormansland Meals on Wheels (MOW). It was **RESOLVED** to approve the grant.

**Action: The Clerk to arrange payments.**

### 14. RECREATION GROUND FACILITIES

14.1 Members discussed the proposal to purchase a basketball hoop and it **AGREED** that this would be included in the Village Consultation survey.

14.2 It was **AGREED** to ask TDC to repair the wooden football/cricket wall in the recreation ground and if not satisfactory then the Council would discuss further. The grass in front of the wall which had worn away was discussed and **AGREED** this needed a more suitable surface rather than grass.

### 15. INFORMATION FOR COUNCILLORS (for noting or inclusion on future agenda)

The Co-option Policy to be circulated to all Councillors to consider amendments and to be added to the June agenda for discussion.

### 16. DATE OF NEXT MEETING

16.1 Full Council on Thursday, 9<sup>th</sup> June 2022 at 7pm in The Parish Rooms.

Minutes confirmed as a correct record:

(Chairman)

Dated:

The meeting was concluded at 9.18pm.