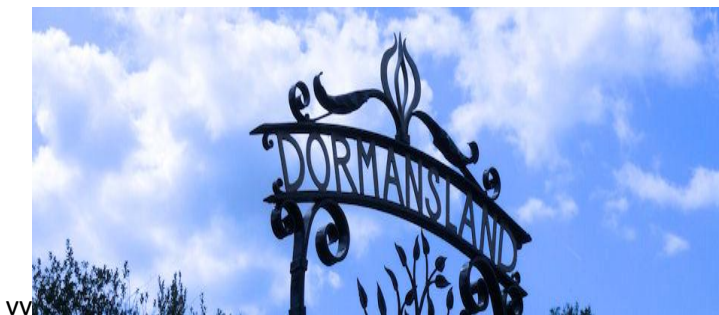




Dormansland Parish Council

Tel: 07395 323456

Email: parishclerk@dormansland.org.uk

Website: www.dormansland.org.uk

Minutes of the 292nd meeting of Dormansland Parish Council held 18.30pm Wednesday 1st July 2026 at Dormansland Community and War Memorial Hall

Present: Cllr David Bright (Chair for Meeting), Cllr Cheryl Roux, Cllr Keith Coleman, Cllr Richard Dandy, Cllr Hilary Taylor

In Attendance:

District & County Cllr Lesley Steeds, District Cllr Sir Nicholas White, East Surrey Cllr Nick Greenfield

8 members of the public in attendance.

MINUTES

The meeting was recorded to ensure accurate minute taking.

The recording may be deleted once the minutes have been approved.

1. Cllr Hillary Taylor had submitted her written resignation as Chair.
- 1.1 Cllr David Bright was nominated and elected to be Chair for the 292nd Meeting of Dormansland Parish Council and signed a Declaration of Acceptance of Office.
2. **To receive apologies for absence** - None.
3. **Declarations of interest.**
Cllr Bright and Cllr Roux declared a pecuniary interest in item 12 on the agenda.
4. **Approval of Minutes**
Minutes of the Full Council Meeting 3rd June 2026 were agreed as accurate and signed by the meeting Chair.

Chair suspended Meeting for Public Session.

A member of the public expressed surprise over the level expenditure (£2,950.00 + VAT) on professional advice being sought to assist the Council in considering the proposed Farindons residential development, describing the expenditure as a waste of public money. The member of the public also recognised the declaration of pecuniary interest as the correct approach and indicated that this should influence the membership of the Farindons Proposed Development Committee.

Chair re-opened the meeting.

5.

Reports**Clerk's Report**

5.1

Correspondence

One items of mail have been received in the PO Box.

- O2 bill

Emails (not forwarded)

- Grant applications from Kent Sussex Surrey Air Ambulance
- Two emails from Surrey Highways saying that my requests for salt bin licences had been lost in the ether but now found and they would move forward with my requests.

Communications from residents

- Email from resident raising the issue of an uncut hedge blocking the pavement on the High Street. Situation has apparently improved a little but have dropped a note through household door to ask for hedge to be cut back.
- Email from resident pointing out immature trees in recreation ground had lost their strapping support. Cllr Bright has inspected and Tandridge have replaced webbing. Second email from the same resident thanking Cllr Bright for Good Work.
- Email from resident pointing out work on Wilderwick Road to create a new entrance. Was not aware of any planning permission and pointing out a dangerous spot. Contacted Tandridge Planning Enforcement Team who were already aware of the issue and added my notification onto the existing case number.
- Email from a resident who uses Pollards Farm Allotments in Lingfield asking if Dormansland could have their own allotments.
- An email from a resident about an overgrown hedge on the corner at the bottom of West Street, asking who would be responsible for cutting it back to make road visibility better. I have had a look this evening.

Clerk's outgoing correspondence

- Email to Dormansland Tennis Club indicating that the Parish Council is generally in favour of renting storage space in the refurbished toilets.
- Email to Tandridge District Council asking whether lockable storage was in the plans.
- Sent AGAR and backing document to External Auditors PKF Littlejohn
- Contacted Surrey Highways asking for advice on speeding and parking on High Street, and speeding on Dormans Road and Plough Road. Received note back from Claire Bridgland saying my email had been forwarded to the relevant team and they would be in contact. Nothing yet.
- Tandridge District Council with EoI for Newhache Carpark and indicating that the Parish Council did not have enough historic cost details to proceed on other assets.

- Satswana for advice on staff matters. To be discussed in closed meeting.

Other Matters The Village Voice next content will be required in mid-August for September issue

My focus for the next month will be:

- Replacement noticeboard on recreation ground
- Purchasing Local Hero Board for installation at the Community War Memorial Hall.
- Ascertaining the correct paint colour for the phone boxes and getting them prepared and painted.
- Tidying up website and Facebook page in line with Website MOT suggestions.
- Getting quote for the bench on Mill Lane to be repaired

5.2 Local Councillors

Cllr David Bright – Grass strip cuts in the Village were carried out on the 23rd June.

Cllr Hilary Taylor – Suggested that the Council should have a policy document for it's Local Hero Award – **Agreed/Action** Noted that the Clerk would be absent for the September Full Council Meeting. Clerk would post agendas and prepare draft minutes in line with agenda for Cllr Roux to complete after the meeting. Was concerned that the declarations of pecuniary interest seemed to be extended to different degrees of impact and did not believe that this should be the case.

Cllr Cheryl Roux – Whilst absent from the June meeting had received comment that there was disruptive noise from other hall users during the Parish Council Meeting. Attendees were not aware of this.

Cllr Keith Coleman – Nothing to report

Cllr Richard Dandy – Sight lines on Dormans Road exiting onto the High Street were poor due to the hedge at HoChee Cottages. Clerk to ask Lingfield Trust to cut back hedge. **Action - Clerk.**

5.3 District Cllr Sir Nicholas White

– Tandridge District Plan would be open to public consultation between 6th July and 17th August including a meeting in Lingfield for the public to attend. There was also an opportunity – 13th – 20th July - to submit questions online for inclusion in the Consultation Questionnaire.

County Cllr Lesley Steeds – Dismayed at the ongoing location of traffic lights at Dormans Station. Surrey County Council needs 52 hours to do the necessary repair work so the lights can be removed but Network Rail are unable to offer a time when trains will not be running before March 2027. Local Government Reorganisation continues at pace with work being carried out on which IT systems will be transferred and to where.

East Surrey Cllr Nick Greenfield – The new East Surrey Council had had its first Executive Meeting and looked at the implementation plan. A Section 24 order had been put in place stopping major capital expenditure until April 2027. The current structures mean that a Mayoral position is still possible. The work to decide which IT systems will be transferred, which will be shared and who will host them is complex. Next Executive Meeting is 14th July together with a Full Council Meeting.

6. Accounts & Finance

6.1 RFO reported on activity since last meeting – All receipts and payments up to and including the 30th June 2026 have been recorded.

6.2 Receipts and payments statement 30th June 2026 v Annual Budget circulated – **reviewed**

6.3 Receipts since last report

Account	Date	Detail	Value
HSBC BMM	30/06/26	HSBC – June Interest	£80.54
Unity Savings	30/06/26	Unity – June Qtr Interest	£404.10

6.4 Payments made since last report – **Approved**

Account	Date	Type	Payee	Ref	Gross	Net	VAT
Unity Curr	04/06/26	DD	O2 – May/June	INV27/32	£12.72	£10.60	£2.12
Unity Curr	10/06/26	BACS	HMRC PAYE/NIC payment on May 2026 payroll – Ers NIC £107.10, Ees NIC £6.64, Ees PAYE £31.60	PAYE May 2026	£145.34	£145.34	-
Unity Curr	16/06/26	BACS	rCOH Ltd (O'Neill Homer) – Amend Basic Conditions Statement on Neighbourhood Plan	INV27/26	£798.00	£665.00	£133.00
Unity Curr	16/06/26	BACS	Cllr David Bright – Reimbursement of de-fib pads and torch from Community Heartbeat	INV27/28	£157.86	£131.55	£26.31
Unity Curr	16/06/26	BACS	Dormansland Baptist Church – Donation in recognition of refreshment support for Litter Pick	Donation	£25.00	£25.00	-
Unity Curr	16/06/26	BACS	Adam Neill – Grass cut Wilderwick & Shepherds Grove	INV27/27&29	£130.78	£130.78	-
Unity Curr	23/06/26	CARD DD	Lloyds Bank – Month Fee for Card	INV27/20	£3.00	£3.00	-
Unity Curr	23/06/26	CARD DD	Zoom monthly fee	INV27/21	£16.79	£13.99	£2.80
Unity Curr	24/06/26	BACS	Adam Neill – Regular village strip cut	INV27/34	£367.50	£367.50	-

Account	Date	Type	Payee	Ref	Gross	Net	VAT
Unity Curr	24/06/26	BACS	Steven Rees – Clerk's wage June 2026 – Gross £1,131.00 + £26.00 WFH less Tax/Ni/Pension Contribution deduction £83.48	Wage June 26	£1,073.52	£1,073.52	-
Unity Curr	24/06/26	BACS	HMRC - PAYE/NIC payment on June 2026 payroll – Ers NIC £107.10, Ees NIC £6.64, Ees PAYE £31.40	PAYE June 26	£145.34	£145.34	-
Unity Curr	30/06/26	BACS	SALC – CiLCA admin fee	INV27/32	£30.00	£25.00	£5.00
Unity Curr	30/06/26	DD	Unity Bank – Monthly Account Fee	INV27/25	£7.00	£7.00	-

6.5 Invoices and future payments - **Approved**

Ref	Supplier	Detail	Gross	Net	VAT
Pension 06/26	NEST	Pension deductions and Contributions June 2026 (EE's £45.24 net, ER's £56.55) – payable c10/06/25	£101.79	£101.79	-

6.6 Transfers between accounts since last Report

Date	From	To	Value
15/06/26	Unity Saving	Unity Current	£1,000.00
23/06/26	Unity Saving	Unity Current	£1,500.00

6.7 Bank reconciliations to 30th June 2026 were tabled – reviewed and signed by the Chair.

Balances at 30th June 2026:

Unity Bank – Current Account £259.41

Unity Bank – Instant Access Savings Account £85,026.05

(Current interest rate 1.95%)

HSBC BMM Account £76,639.05

(Current interest rate 1.28%)

7. **Councillor Co-option**

Dominic Price introduced himself to the meeting and was duly co-opted to the role of Councillor of Dormansland Parish Council and signed an Acceptance of Office Declaration.

8. **Grant Applications**

Lingfield Marathon Minibus £500 - **Approved**

St Piers School & College £588 – **Approved – Clerk to request copy of quote**

Lingfield Junior Parkrun - £600 – **Approved – Will commit to make payment when full required funds have been accumulated.**

YWI Dormansland £150 – **Declined due to retrospective to expenditure**

St Catherine's Hospice £1,000 – **Approved – reduced to £800 (maximum grant 2026/27)**

9. **Meals on Wheels Donation**

To review and approve payment of the annual budgeted donation to Lingfield and Dormansland Meals on Wheels of £800.00 - **Approved**

10. **Neighbourhood Plan**

Cllr Bright reported that, frustratingly, communication of the Local Plan at Tandridge was taking precedent over the Dormansland Neighbourhood Plan and therefore he has nothing to report on when the consultation may start.

11. **Playground refurbishment on Recreation Ground**

Cllr Taylor reported that the refurbishment work was likely to start in August 2026 and last 8 weeks. The contractors had promised a £500 donation to the Youth Hub. Cllr Roux congratulated the whole working group on their achievements.

12. **Farindons proposed development Committee**

Cllrs Roux and Bright left the room for this agenda item.

The draft Terms of Reference were approved subject to the inclusion of a clause on objectivity in line with District Council process and the general approach of the Committee being open-minded to outcomes.

13. **Action Log**

Cllr Roux had researched the painting of the telephone kiosks and proved the Clerk with details of paint and possible contractors. Being heritage items, the kiosks need to be renovated to a meticulous standard. Cllr Roux also offered to help the Clerk with banking options.

[Meeting to close to the public](#)

14. **Staff Matters**

Cllr Taylor – Chair of Human Resources Committee proposed that the Council accept and act in accordance with the professional advice received - **Approved**

15. **Dates of next meeting**

15.1 Full Council Meeting – Wednesday 2nd September 2026 – 6.30pm – Dormansland Community and War Memorial Hall

15.2 Planning Meeting – Wednesday 12th August– 6.00pm – Dormansland Community and War Memorial Hall

Meeting closed at 19.56

Signed:

(Acting Chair)

Date