Minutes of the 191st meeting of Dormansland Parish Council held at 7.30pm on Wednesday 1st February 2017 in the Club Room, Dormansland Memorial Hall

1 Roll Call

1.1 Members present:

Councillor Mr Harry Fitzgerald
Councillor Mr Neville Harrison
Councillor Mr Peter Holgate
Councillor Mr Peter Joseph-Tebbutt
Councillor Mr Guy Kaiser-Davies
Councillor Mr David Bright

1.2 Also in Attendance:

County Councillor Mr Michael Sydney, District Councillor Mrs Lesley Steeds, one member of the public and the Clerk

1.3 Councillor Mr Fitzgerald chaired the meeting in the absence of Councillor Mrs Young.

2 Apologies for Absence

2.1 Councillor Mrs Maureen Young due to illness.

3 Declarations of interest

3.1 There were no declarations of interest.

4 To receive minutes of the 190th meeting held on Wednesday 4th January 2017

4.1 It was resolved that the minutes of the 190th meeting held on 4th January 2017 be circulated to all members and once agreed signed as a true record.

4.2 To review matters arising from previous minutes (not covered elsewhere on the agenda).

5 To receive reports from County and District Councillors.

5.1 Report from District Councillors Mrs Steeds:

- Housing Committee Meeting - Tandridge District Council have sold Jennings Hall (Lingfield and Dormansland Community Centre) to Lingfield Parish Council.
- Planning Policy – The Local Plan is progressing. The topic of budget was raised and the Committees were dealing with this at the last meeting.
- There were 2 burglaries in Dormans Park last Friday 27 January 2017. Police are making a bigger presence in South Tandridge. There was also a break-in at Felbridge. Currently lots of break-ins into sheds in the area.
Lingfield have joined CAGNE– Communities against Gatwick Noise and Emissions. There is a noise monitor in Lingfield but only for departures. It was noted that it is not possible for the noise monitor to only react to take offs. If there is noise generated (from other means) the monitor will pick this up unless it is set to only react to higher noise levels. Landings from the West do not pass over it. From the East they do but are less noisy than take offs.
• The CCTV cameras on Newchapel Road are not working and it is hoped these get replaced.
• There were 3 car collisions in Felcourt during the icy weather.

5.2 Report from County Councillor Mr Michael Sydney:

• Surrey County Council are suggesting a 15% increase in council tax, this will require a referendum which will be held on the same day as the vote for new County Councillors. In 2016/2017 £21 million overspent largely because of adult social care.
• Issue of potholes to be looked into further.
• Clerk to forward email correspondence to Councillor Mr Sydney.

CHAIRMAN SUSPENDED THE MEETING

6 Public Question Time

6.1 Member of the public expressed concerns about what was happening with planning at site 007 (West Street). DPC explained proposals were made in a Local Plan and Neighbourhood Plan. DPC were against development on the Green Belt. Only proviso on that site is the possibility it be deemed suitable for low level development and possible community centre with affordable homes however this is subject to further consultation. Next round of consultation will be on Neighbourhood Plan in March 2017.

MEETING REOPENED

7 PLANNING

7.1 It was resolved, unanimously, to approve the following planning recommendations made under delegated powers.

Planning Meeting held on Saturday 14 January 2017

TA/2014/69/Cond1
Netherwood, Furzefield Chase, Dormans Park RH19 2LY
Details pursuant to condition 3 (Julie Lunn)
Dormansland Parish Council has no objection to this planning application.

TA/2016/2325/TPO
Fernley House, Osmunda Bank, Dormans Park RH19 2NB
TPO 12, 2007 (T) & 17, 2007 (T). Various works per section 6.1 of the submitted report (Steve Hearn)
Dormansland Parish Council has no objection to this planning application, subject to the approval of the Forestry Officer.

TA/2016/2300
Lullenden Manor, Hollow Lane, East Grinstead RH19 3PT
Removal of discrete sections of wall between the family room and conservatory, and the provision of steel beams to support the structure over. Formation of internal stud partition wall between the lobby and family room to form coats cupboard incorporating door opening from the lobby and a cupboard. (Listed Building Consent) (Wayne Spencer)
Dormansland Parish Council has no objection to this planning application, subject to the approval of the Listed Buildings Officer.
TA/2016/2305
Cromwell Hall Farm Cottages, Felcourt Road, Felcourt RH19 2JU
Demolition of existing outbuilding. Erection of residential annexe. (David Spring)
Dormansland Parish Council object to this application which is inappropriate development in the Green Belt. We understand that the outbuildings in question have already been demolished and no doubt the appropriate action will be considered by the Enforcement Officer. In our opinion the proposal is completely inappropriate development in the Green Belt in that it appears to create a substantial dwelling which would seem to exceed the needs for a "Granny Annexe". We also believe it is misleading to refer to this as an "annexe" as the building is some considerable distance from the main house.

TA/2016/2278
New Barns Farm, Marsh Green Road, Edenbridge TN8 5QU
Conversion of agricultural barn to single dwelling, the laying out of a private garden area, formation of driveway and 2 parking spaces, landscaping. (Consultation from Sevenoaks District Council) (Jessica Hampson)
Dormansland Parish Council object to this application. This is inappropriate development in the Green Belt. Access to the property from Marsh Green Road (B2028) is via a narrow almost unmade track and the creation of another dwelling will increase traffic along this single track lane.

TA/2016/2254/TPO
Land adjoining Wadlands, Brook Road, Charters Village, Felcourt Road, East Grinstead, Surrey
916 Scots Pine - Fell 929 Oak - Fell 935 Sycamore - Fell 944 Lime - Remove small SE stem 955 Lime - Fell 963 Lime - Fell 964 Ash - Fell 965 Lime – Fell (Alastair Durkin)
Dormansland Parish Council object strongly to this application in the Green Belt. It is our understanding that these trees were to be protected and retained as part of the consideration for the existing development at Charters Towers and this application must simply be prior to a further application for development on this site which will also be objected to. Removal of these trees will damage the openness of the Green Belt and damage the visual aspect from those houses in the vicinity. Should this application be granted Dormansland Parish Council must question the purpose of TPOs. We see no exceptional circumstances for the granting of this application.

8 Chairman’s Comments

Councillor Mrs Young not in attendance to make comments.

Councillor Mr Holgate opened discussions regarding Newchapel Village Hall.

Councillor Mr Fitzgerald declared an interest and withdrew from the conversation.

The Church are wanting to develop the hall into 2 dwellings and have put in a planning application. It was agreed that DPC would write and support Horne and object to any suggestion that the hall be redeveloped.

Clerk to liaise with the Clerk at Horne Parish Council to discuss their response.

9 Correspondence and Communication

9.1 Email received from Victoria Eade regarding redirection of HGVs to which Councillor Mr Holgate has responded. Councillor Mr Sydney meeting at Local Committee next week and this matter is on the agenda.

Councillor Mrs Steeds to raise the issue with the Local Committee. Clerk to Chase Victoria Eade.
9.2 Email received from Genevieve Youldon regarding cost of Parish Room hire for Mother and Toddler Group. 
**Clerk to email Genevieve requesting she direct her query to St. John’s.**

9.3 Letter from SCC re Footpath No.318 (Lingfield) and Public Footpath 381 (Dormansland) regarding temporary closure. Extended the period of closure. Surrey showing new route proposed. SCC currently in discussions with Network Rail.

9.4 Email from Pando Dinkovski applying to SCC for Rural Grants funding. DPC copied in for information only.

10 **Neighbourhood Plan**

10.1 Councillor Mr Fitzgerald – Nothing to report.

It was noted that one section of the plan was still outstanding. Councillor Mr Fitzgerald liaised with Keith Smith and stressed the importance of DPC receiving the Neighbourhood Plan. It has been agreed the plan will be complete and with DPC for their meeting on 1 March 2017.

10.2 DPC approved the following Neighbourhood Plan expense:

Cheque to Action in Rural Sussex £6006.43.

11 **Village Environment, Highways and Infrastructure**

11.1 Petition for 2 buildouts in Dormansland High Street.

Clerk has sent 2 chasing emails to Anita Guy with no response. Councillor Lesley Steeds has emailed David Hodge to chase on the current situation and awaits his response.

11.2 DPC’s petition in March 2013 asking SCC to look at ways to divert HGVs away from local village roads. Members noted they have received no update. Lesley had received a new report received from Peter Hitchings with what he was proposing. The report cannot be sent out until this has been discussed and approved at Local Committee meeting.

**DPC to write letter of complaint to Chairman if no response received by mid-March 2017. Councillor Mrs Steeds to email Victoria Eade and find out if the report can be sent to DPC before it is approved at Local Committee.**

There has been no further update on when the village would receive “unsuitable for HGV” signs.

**Clerk to contact Zeena Curry and Anita Guy for an update.**

11.3 Outdoor Gym Equipment

Councillor Mr Fitzgerald had a meeting with Mr Hyde at the recreation ground. It was suggested that land to the left of the toilet block be used for the gym area. Mr Hyde was sceptical about the suggested equipment providers due to low quality gym equipment being supplied from China that required maintenance and regular checks. Councillors questioned whether DPC would be responsible for ongoing maintenance and associated costs. Councillor Mr Fitzgerald has been in correspondence with Tatsfield Parish Council for an update on their views of the equipment they have. Councillor Mr Fitzgerald requested further suppliers of equipment from Mr Hyde. The matter is currently on hold.
Councillor Mr Holgate enquired what was happening with the sign to be put on the Beacon.

Clerk to confirm that Councillor Mrs Young has spoken to Adam about this.

12 Report from representatives on outside bodies

12.1 Lingfield Library

Councillor Mrs Young not present to comment.

County Councillor Mr Sydney reported that the County went to the Charity Commission with the request to transfer the Trust to the new Trustees and at the same time to review the terms of the Trust to see if it would be possible to pay staff.

He believed this may delay the whole project but SCC county went ahead anyway so the whole thing is still in the hands of the County and the Charity Commission.

12.2 Gatwick Airport

DPC sent 2 letters to Andy Sinclair 5 requesting updates on the status of Route 5 and results from the noise simulators. DPC currently awaiting replies. Councillors discussed the results from the noise monitors and changes in Route 5 departures.

Councillor Mr Bright and Jane Vogt attended the NMB meeting on 31 January 2017. On 30 March 2017 there will be a change to the departures creating a move back to the centre line of the NPR which is what they were before 2013. The impact is that this shifts planes very marginally to the North.

Councillor Mr Bright reported that early in February Gatwick will be publishing a booklet online about Route 5 and how these changes have come about. Andy Sinclair confirmed he will alert Councillor Mr Bright and Jane when this is published.

It was suggested that Dormansland Aviation Group should attend the next NMB meeting in April 2017.

DPC agreed to invite Richard Streatfield (Chairman of High Weald) to the next DPC meeting to explain the High Wealds proposal for a “fair and equitable distribution” of aircraft and the impact it would have on Dormansland.

Clerk to invite Richard Streatfield to the next DPC meeting.

Councillor Mr Kaiser-Davies to find out what is an acceptable level of decibels from the readings received from noise monitors.

Jane mentions GON had picked up and made a challenge around whether the consultation was in fact correct and legal with the DFT. Is anything going to change – need to respond and support CAGG.

Clerk to contact HWCAAG and Jane Vogt.

Clerk to contact Clerk at Edenbridge for their response.

12.3 Community Care

Councillor Mrs Young not present to comment.

13 Accounts/Finance

13.1 It was resolved to approve the following list of cheques for payment:

ACCOUNTS FOR PAYMENT

1st February 2017

100207  Action in Rural Sussex  £6,006.43
100208  SSALC Limited  £90.00
100209  Lynn Blake - January 2017 salary  £962.87
100211  Lisa Liggins - January 2017 salary (plus overtime)  £983.14
100211  Lisa Liggins - Clerks expenses  £67.05
100211  Lisa Liggins - Office expenses  £25.68
100212  The Guest House Lingfield Library Room Hire  £200.00

13.2 Members noted bank reconciliation as at 31st January 2017:

<table>
<thead>
<tr>
<th>Account</th>
<th>31st January 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSBC Community Account</td>
<td>12,595.70</td>
</tr>
<tr>
<td>HSBC BMM Account</td>
<td>35,035.15</td>
</tr>
</tbody>
</table>

Less Un-presented cheques as at 31st January 2017  -411.20

47,219.65

The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-

CASH BOOK

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>55,315.50</td>
</tr>
<tr>
<td>Add: Receipts</td>
<td>41.19</td>
</tr>
<tr>
<td>Less: Payments</td>
<td>(8,137.04)</td>
</tr>
</tbody>
</table>

47,219.65

14 Training and Meetings

14.1 Next Planning Meeting – Saturday 11 February 2017

14.2 Meeting with Parking Enforcement Officer – on hold while contracts are being reviewed.

14.3 David Bright and Jane Vogt attended Noise Management Board (NMB) meeting held on 31 January 2017 at Ascot Suite, Gatwick Airport South Terminal Hilton Hotel.

14.4 Peter Joseph-Tebbutt attended Tandridge Voluntary Service Council Network Lunch on Thursday 2 February 2017 at Lingfield & Dormansland Community Centre.
14.5 Clerk attending Meetings and Finance training held on 23 February 2017 at Felbridge Hotel, East Grinstead.

14.6 Parish Assembly Meeting – date TBA (19 or 26 April 2017)
Clerk to follow up with Councillor Mrs Young re speaker.


15 Current Consultations

15.1 Gatwick Night Flight Noise Consultations.
DPC to respond/support.

16 Information for Councillors (for noting or inclusion on future agenda)

16.1 To discuss the current set-up and content of the DPC website at next DPC meeting.

17 Date of next meeting

17.1 The next meeting of the Parish Council will be on Wednesday 1 March 2017 at 7.30pm.

Signed as a correct record:

Dated: 1/3/2017