1 Roll Call

1.1 Members present:

Chairman Councillor Mrs Maureen Young
Vice Chairman Councillor Mr Harry Fitzgerald
Councillor Mr Peter Holgate
Councillor Mr Peter Joseph-Tebbutt
Councillor Mr Neville Harrison
Councillor Mr Guy Kaiser-Davies
Councillor Mr David Bright

1.2 Also in Attendance:

County Councillor Mr Michael Sydney, District Councillor Mrs Lesley Steeds, four members of the public and the Clerk.

2 Apologies for Absence

No apologies for absence.

3 Declarations of interest

There were no declarations of interest.

4 To receive minutes of the 192nd meeting held on Wednesday 1st March 2017

4.1 It was resolved that the minutes of the 192nd meeting held on 1st March 2017 be circulated to all members and once agreed signed as a true record.

4.2 To review matters arising from previous minutes (not covered elsewhere on the agenda).

5 To receive reports from County and District Councillors.

5.1 Report from District Councillors Mrs Maureen Young:

- Councillor Mrs Young attended the recent housing meeting. The majority of the meeting was in relation to contracts. With regard to budget monitoring the council has undergone 21 voluntary redundancies. The SCC grant helping to support elderly person dwellings has been cut and is expected to lead to deficits of £29,500.

- Councillor Mrs Young attending the Planning Hearing where Martin Fisher put forward his proposals for garden village sites. Councillor Mrs Maureen Young was only there to listen and not take part in discussions. The Planning Policy
Committee agreed that they would go forward with the suggestion of building a garden village.

- District Councillor Mrs Steeds was not in a position to say anything at tonight’s meeting as she is currently standing for the elections in May.

5.2 Report from County Councillor Mr Sydney:

- County’s 2017/2018 budget – Last year Tandridge Local Committee (made up of 6 divisions) had an availability of £136,000 for the Committee to spend on highway projects of its own choice. This coming year the figure will be reduced to £36,000. Therefore it will be very unlikely that new projects/spending will be agreed.

- Regarding s106 monies, the Developers have agreed to make an amendment to the plans for the build-out traffic calming. The County only received 14 replies from the consultation. Twelve were against and 2 for it. Councillor Mrs Young thanked Councillor Mr Sydney and Anita Guy for their hard work on this scheme.

- DPC proposed a vote of thanks to County Councillor Mr Sydney for all the hard work he has put in to Dormansland over the last 8 years.

- The financial position of the County going forward is no better than it is at the moment hence a need for increasing the precept.

CHAIRMAN SUSPENDED THE MEETING

6 Public Question Time

No members of the public expressed a view.

MEETING REOPENED

7 PLANNING

7.1 It was resolved, unanimously, to approve the following planning recommendations made under delegated powers.

Planning Applications

TA/2017/586
Planning Application for Poultons, Moor Lane, Dormansland RH7 6NX
Formation of new access, driveway and vehicular crossover.

Dormansland Parish Council object to this planning application. Dormansland Parish Council does not understand why there should be an application for a driveway prior to an approved planning application for a dwelling and therefore suggest that consideration of this application should at the very least be postponed until submitted in conjunction with an application for a dwelling.

TA/2017/544
Planning Application for Tudor Lodge, Osmunda Bank, Dormans Park RH19 2NB
Formation of level lawn terrace to rear garden.

Dormansland Parish Council has (a) no objection to the TPO planning application, subject to the approval of the Forestry Officer; and (b) as this appears to be a major reprofiling of the landscape we request that the effect on neighbouring properties regarding drainage is taken into account having experienced similar problems at other properties in Dormans Park.
TA/2017/212
Planning Application for Land to the rear of Dormans Station, Station Road, Dormansland RN7 6NL
Formation of 70 car parking spaces serving Dormans Station and erection of 9 dwellings and associated car parking.
Dormansland Parish Council has been attempting to find a solution to the parking problems in Station Road and Mutton Hill. This application appears to go a long way towards that however we would prefer to see parking available for more than 60 cars and we are also concerned that the number of spaces available for residents parking is inadequate. We would ask TDC to give serious consideration to this application and to consider carefully the exceptional circumstances which arise. Furthermore the application has to be viewed in conjunction with restricted parking in Station Road and Mutton Hill so that for example local non-commuter traffic will be able to park after 10am. In principle Dormansland Parish Council support the application.

TA/423/TPO
Planning Application for Dorhurst, Hillcrest, Dormans Park RH19 2NE
TPO 78 TAN: Crown reduce two Oaks reducing longest branches by up to 3 metres to a residual length of approx 6 metres, and reshape in proportion.
Dormansland Parish Council has no objection to this planning application, subject to the approval of the Forestry Officer.

TA/2017/114
Planning Application for 10 Clinton Hill, Dormansland RH7 6QD
Erection of single storey rear extension and rear dormer in association with conversion of additional loft space to habitable accommodation.
Dormansland Parish Council have no objection subject to neighbours.

TA/2017/672
Planning Application for Cherry Tree Cottage, Lingfield Road, East Grinstead RH19 2ED
Proposed roof extension to create 2 No. bedrooms with Juliet balconies and 3 No. roof lights. Remodel existing porch. (Consultation from Mid Sussex District Council)
No plans available. To discuss at next meeting.

TA/2017/653
Planning Application for Dormans Corner Cottage, Racecourse Road, Dormansland RH7 6PP
Demolition of existing outbuildings. Erection of detached garage/store incorporating retaining wall and infill of existing dwarf wall and patio to south west elevation of dwelling. (Certificate of Lawfulness for a Proposed Use or Development)
Dormansland Parish Council have no objections to this planning application subject to neighbours.

TA/2017/629
Planning Application for 13 Locks Meadow, Dormansland RH7 6AW
Demolition of existing conservatory. Erection of single storey rear extension and front porch.
Dormansland Parish Council have no objection to this planning application subject to neighbours.

8 Chairman’s Comments

The Chairman’s comments were amalgamated into other points throughout the agenda.
Correspondence and Communication

To note and receive various items including:

- **DPC approved** to give an Affiliation Fee of £10 to Surrey County Playing Fields Association.
- **DPC agreed** not to join the CAGNE Aviation Council Forum.
- **DPC agreed** that if we weren’t successful with our application for funding from GACT for signage we would look further into applying for the High Weald application.

Clerk's Report

The Clerk reported on the work she’d carried out since the last meeting and updated on actions taken since the last full parish meeting.

The Clerk confirmed that the Grant application for new signage in Dormansland had been sent off to GACT and a decision should be made mid-May.

DPC discussed replacing the bench at the crossroads of Dormans Station Road and we have received a quote from Steve Hyder.

**DPC approved purchasing the bench and the Clerk will arrange this. Councillor Mrs Young to ask Adam Neill the cost of fitting.**

The Clerk confirmed David Parker was unable to make the date for our APA however we invited Pat Cannon (Chairman of Tandridge District Council) who has accepted.

Concerns had been raised about building activity at the White House, Moor Lane

**Members agreed to discuss this issue at the Planning Meeting on Saturday 8 April 2017.**

The Clerk is on annual leave from Monday 10 April to Monday 17 April.

Clerk read out a thank you letter from Lynn Blake.

Open Spaces survey to be completed at the Planning Meeting on Saturday 8 April 2017.

Neighbourhood Plan

11.1 Keith Smith, Chairman of the Neighbourhood Plan Steering group updated DPC on the current situation.

Keith gave some background information on what the aims for the plan were and what the overall project was about. Keith, as well as DPC and NP members were concerned at the slow progress of the plan and it was discussed how best to proceed going forward.

Keith confirmed he would continue as Chairman on the NP Steering Group and DPC welcomed this.

**The Clerk to liaise with Faustina Bayo at Action in Rural Sussex and organise a meeting between herself, Councillor Mr Fitzgerald and Councillor Mr Holgate.**

11.2 No payments of expenses to approve.

Village Environment, Highways and Infrastructure

12.1 Petition for 2 buildouts in Dormansland High Street.

An email was received from Anita Guy to confirm the developers have agreed to the minor amendments and TDC will release the s106 monies to SCC.
Clerk to email Anita Guy – DPC thanks and support Anita for her work

12.2 DPC’s petition in March 2013 asking SCC to look at ways to divert HGVs away from local village roads.

District Councillor Mrs Steeds confirmed that SCC would not release Mr Hitchen’s report on HGVs due to its confidentiality. This would not be released to the public until it had further been reviewed. **Councillor Mr Holgate reiterated that the signs have been agreed but not likely to be installed until new financial year.**

12.3 Part night street lighting

SCC have now extended the street lights on the path from Dormans Station to 1am. Councillor Mrs Young and Councillor Mrs Steeds were concerned that lighting in The Platt and West Street should also be kept on until 1am for those people walking home from the station. This is currently being considered by SCC.

12.4 High Weald Signage in Dormansland

Already noted in Clerk’s report.

12.5 Local Plan “Garden Village” sites

Councillor Mrs Young attended the Planning Policy meeting. **DPC agreed to send a letter of objection to TDC regarding their process and lack of advertising/consultation of these sites however DPC will be giving a further response once TDC have done their assessment.**

13 Report from representatives on outside bodies

13.1 Lingfield Library

Councillor Mrs Young attend the meeting on 20 March 2017. Income/expenditure from June 2016 to March 2017 showed excess income of over-expenditure to be £2,711.51.

Surrey Update - Statistics reported on the statistics for December and January. It was noted that overall borrowing was 7% down in December although adult and children’s non-fiction increased. Borrowing in January was 27% down.

Next library meeting 10 April 2017.

13.2 Gatwick Airport

**Clerk to send our response objecting to second runway at Gatwick. Councillor Mr Kaiser-Davies to liaise with Jane Vogt on update of NMB meeting.**

13.3 Community Care

Councillor Mrs Young attended meals on wheels. More meals were delivered than usual and running on top capacity. This is currently well with nothing more to report.
13.4 Allotments

At present there are 17 vacancies available. The current landowner has given a 2 year lease to the sites hence high availability. A new site may need to be looked for in the future offering a longer lease to residents.

**Clerk to advertise in the Village Voice.**

13.5 Community Hub

Councillor Mr Joseph-Tebbutt and Jeannie Ryan (Clerk at Burstow) are the only people on this Committee. There are current problems with contractors and the committee are trying to put plans together in order to move things forward. The contract has been renewed with SCC and grass cutting will continue.

13.6 New Website

Councillor Mr Bright has been liaising with the provider of website. A new site map is being constructed and work is in progress.

13.7 DPC Facebook

**Clerk to look into creating a new Facebook page for DPC.**

14 Accounts/Finance

14.1 It was resolved to approve the following list of cheques for payment:

**ACCOUNTS FOR PAYMENT**

5th April 2017

- 100218 Kent, Surrey and Sussex Air Ambulance Trust £250.00
- 100219 The Society of Local Council Clerks £151.00
- 100220 SSALC Limited £66.00
- 100221 GACC £50.00
- 100222 Adam Neill £125.00
- 100223 Lisa Liggins £200.00
- 100224 Maureen Young £25.00
- 100225 Lynn Blake - March 2017 salary £962.87
- 100226 Surrey ALC Ltd £949.97
- 100227 Lisa Liggins - March 2017 salary (plus overtime) £1,082.16
- 100227 Lisa Liggins - Clerks expenses £44.10
- 100227 Lisa Liggins - Office expenses £92.57
14.2

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<tr>
<td>HSBC BMM Account</td>
<td>35,037.42</td>
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<tr>
<td>Less Un-presented cheques as at 31 March 2017</td>
<td>-225.00</td>
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40,972.23

The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-

**CASH BOOK**

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<th>£</th>
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</thead>
<tbody>
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<tr>
<td>Add: Receipts</td>
<td>1.08</td>
</tr>
<tr>
<td>Less: Payments</td>
<td>(3,727.88)</td>
</tr>
</tbody>
</table>

40,972.23

14.3 Members noted receipt of the latest financial position and movements of the Parish Council's cash balances including budget control.

15 **Training and Meetings**

15.1 Councillor Mr Fitzgerald attending Employment Briefing & Awareness Training on 6 April 2017 at SSALC offices, Lewes

15.2 Next Planning Meeting Saturday 8 April 2017. Councillor Mrs Young stressed the importance of discussing the current application regarding site near Dormans Station. To discuss further at the planning meeting.

15.3 Annual Parish Assembly Wednesday 26 April 2017

16 **Current Consultations**

16.1 Airspace Consultation

Councillor Mr Kaiser-Davies to see if further action needs to be taken.

17 **Information for Councillors** (for noting or inclusion on future agenda)
18 Date of next meeting

18.1 The next meeting of the Parish Council will be on Wednesday 3 May 2017 at 7.30pm.

Signed as a correct record:

Dated: 3/5/2017