

29<sup>TH</sup> May 2024

Dear Jacqui

As you are probably already aware, principal councils are responsible, under the Local Authorities (Members' Allowances) Regulations 2003, for establishing an independent parish remuneration panel (based on their own independent remuneration panels) to recommend the level of parish basic, chairman's, and travelling and subsistence allowances for parish and town councils within their area.

The last time the panel discussed parish council remuneration was in 2016 where it determined that *"the work of a Parish Councillor should remain voluntary and [the IRP] does not recommend the payment of any Basic Allowance at present"*.

The TDC IRP will discuss parish council remuneration before the beginning of the next municipal year. Any decision they reach will be communicated to all parish clerks.

It should be noted that it will be up to the individual parish or town council to determine whether it wishes to adopt the panel's recommendations. It is also required to publish details of any scheme of allowances adopted.

In terms of how this should be paid, I would suggest that SALC should be able to advise on this point.

I hope this answers this particular query. If you require anything further, please let me know.

Kind regards

Barry

**Barry Gilham**  
Democratic and Electoral Services Officer  
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**From:** Barry Gilham <[BGilham@tandridge.gov.uk](mailto:BGilham@tandridge.gov.uk)>  
**Sent:** Tuesday, May 28, 2024 9:59 PM  
**To:** [parishclerk@dormansland.org.uk](mailto:parishclerk@dormansland.org.uk)  
**Subject:** RE: Parish Councillors Allowance

Dear Jacqui

Apologies for not getting back to you earlier today.

I will email in the morning to answer your questions.

Kind regards

Barry

**Barry Gilham**  
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**Sent:** Monday, May 20, 2024 12:15 PM

**To:** Barry Gilham <[BGilham@tandridge.gov.uk](mailto:BGilham@tandridge.gov.uk)>

**Subject:** Parish Councillors Allowance

Dear Barry

I am not sure if you are the correct person to ask but you are always so helpful and knowledgeable, you are my first port of call. 😊

Is there a Parish Council remuneration panel set up at Tandridge please? If so, could someone advise me on what level of allowance is recommended for Parish Council Chairs & Councillors? Should this go through payroll or just be paid as expense reimbursement? I would value some input please.

Many thanks

Jacqui

Jacqui O'Sullivan

**Parish Clerk**

**Dormansland Parish Council**