



Dormansland Parish Council

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Notice is hereby given that the 284th Full Council Meeting of Dormansland Parish Council will be held at 6.30pm on Wednesday 1st October 2025 in the Dormansland Baptist Church Hall, High Street, Dormansland to transact the under mentioned business, which Councillors are summoned to attend.

Signed: Dormansland Parish Clerk

25th September 2025

The meeting will be recorded for the purposes of accurate minute taking.

The recording will be erased once the minutes have been approved at Full Council

AGENDA

- 1. To accept the resignation of the current Chairperson and elect a Chairperson to conduct the 284th Meeting of Dormansland Parish Council on 1st October 2025**
- 2. To receive and accept apologies for absence**
Please inform the Clerk's office if you are unable to attend.
- 3. Declarations of interest**
All members present are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) any Disclosable Pecuniary Interests (DPIs) and/or
 - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk' Office prior to the meeting
 - (iii) any changes to their circumstances which should be recorded on their Register of Interests
- 4. Approval of Minutes**
 - 4.1 Minutes of the Full Council Meeting – 3rd September 2025 to be agreed as accurate and signed by the meeting Chairperson.**

Chair to suspend the meeting

Open Forum

Thirty minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person. If possible, the question will be answered immediately, otherwise a written reply will be given within 10 working days.

Chair to re-open meeting

5. To receive reports

- 5.1 Report from the Clerk
- 5.2 Reports from Local Councillors
- 5.3 Reports from District and County Councillors

6. Accounts & Finance

- 6.1 RFO to report on activity since last meeting
- 6.2 Receipts and payments statement YTD v Annual Budget – review and sign
- 6.3 Receipts since last report

Account	Date	Detail	Value
HSBC BM	31/08/25	HSBC – August Interest	£97.68

6.4 Payments made since last Full Council Meeting – To be approved

Account	Date	Type	Payee	Ref	Gross	Net	VAT
Unity Curr	04/09/25	DD	O2 – August	INV26/53	£10.92	£9.10	£1.82
Unity Curr	09/09/25	DD	Pension deductions and Contributions Aug 2025 (EE's £49.42 net, ER's £61.77) – includes back pay and new pay scale	Nest - 08	£111.19	£111.19	-
Unity Curr	23/09/25	DD	Lloyds Bank – Debit Card Fee – Monthly Fee	INV26/54	£3.00	£3.00	No VAT
Unity Curr	24/09/25	BACS	Adam Neill – Cut & Strim x 3	INV26/55/56/57	£172.50	£172.50	No VAT
Unity Curr	28/09/25	BACS	Steven Rees – Clerk's wage September 2025 – Gross £1,101.00 + £26.00 WFH less Tax/NI/Pension Contribution deduction £68.28	Payslip 09/25	£1,058.72	£1,058.72	-
Unity Curr	31/09/25	DD	Unity Bank – Monthly charges	INV26/58	£6.00	£6.00	No VAT

6.5 Invoices and future payments to be approved

Ref	Supplier	Detail	Gross	Net	VAT
Pension 09/25	NEST	Pension deductions and Contributions Sep 2025 (EE's £44.04 net, ER's £55.05)	£99.09	£99.09	-

6.6 Transfers between accounts since last Full Council Meeting

Date	From	To	Value
None			

6.7 Bank statements and reconciliations to 30th September 2025 to be tabled – reviewed and signed

Balances at 28th September 2025:

Unity Bank – Current Account £420.10

Unity Bank – Instant Access Savings Account £62,789.22

HSBC BMM Account £75,759.25

- 7. Appointment of Chairperson and Councillor co-option**
 - 7.1 Consider appointment of longer term Chairperson and if in agreement appoint for agreed period.
 - 7.2 To agree process and timing of the Councillor co-option process to fill current vacant position.
- 8. Neighbourhood Plan update**

Cllr Bright to provide update on Consultation exercise.
- 9. Tandridge DC – Asset Transfer**
 - 9.1 Update on working group engagement with Tandridge Asset Transfer Team
 - 9.2 To discuss and approve a submission of interest by Dormansland Parish Council in Assets (as yet undefined) Transfer to Tandridge District Council Asset Transfer Team.
 - 9.3 To agree to support the Dormansland Tennis Club and the Dormansland Rockets Football Club, in their expressions of interest for Asset Transfer of the tennis courts/pavilion and the Colin Anderson Field/pavilion.
- 10. Road conditions in Dormansland**

To review and consider approach to the road conditions in Dormansland including Hollow Lane and West Street.
- 11. Little Farindons Enforcement**

To discuss and agree action to be taken on the apparent lack of progress on the the Enforcement Notice on Little Farindons
- 12. Recreation Ground Slide**

To discuss and agree action on the continuing delay to repairing/replacing the damaged slide in the Recreation Ground.
- 13. Speed limits in Dormansland Parish**

Cllr Dandy to lead discussion on the Council policy with regards to changing speed limits within the residential areas of the Parish including (but not exclusively) a 20mph speed limit in High Street and Hollow Lane.
- 14. Interim Internal Audit**

To consider whether an interim internal audit is required.
- 15. Dates of next meeting**
 - 15.1 Full Council Meeting – Wednesday 5th November – 6.30pm – Dormansland Baptist Church Hall
 - 15.2 Planning Meeting – Wednesday 5th November - 6.00pm – Dormansland Baptist Church Hall