



Dormansland Parish Council

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Notice is hereby given that the 266th Extraordinary meeting of Dormansland Parish Council will be held at 18.00 on Tuesday 12th March 2024 in the Baptist Church, Dormansland to transact the under mentioned business, which Councillors are summoned to attend.

Signed: *Jacqui O'Sullivan*
Parish Clerk

7th March 2024

AGENDA

1. To receive and accept apologies for absence

Please inform parishclerk@dormansland.org.uk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

Chair to suspend the meeting

Open Forum

Thirty minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person. If possible, the question will be answered immediately, otherwise a written reply will be given within 10 working days.

Chair to re-open meeting

3. NEIGHBOURHOOD PLAN – DISCUSSIONS FOR FUTURE PROGRESSION OF NP

- **DESIGN GUIDE TECHNICAL SUPPORT** - FOR DPC TO FUND £4K FROM FUNDS REMAINING FROM ELECTION BUDGET POT. **DECISION** [accounts](#) to date on NP
- **TECHNICAL SUPPORT** – CONTRACT AWARD BASED ON PREVIOUS KNOWLEDGE OF NP HISTORY. **DECISION.** [Quotation](#)

- **REMAINING BUDGET NEEDED TO COMPLETE THE NP** – ADDITIONAL FUNDS ESTIMATED TO GET NP TO REGULATION 14, INCLUDING CONSULTATION. **DECISION.** [Forecast](#)
- **REALLOCATION OF GRANT FUNDS WITH GROUNDWORK (LOCALITY)** – notification of application to re-allocate the grant spending on Design Code Technical Support. **DECISION.**

4. HR SUPPORT – Look at budget and discuss if funds available to allocate for support. **DECISION.**

5. BUSINESS CONTINUITY – to discuss whether or not to develop a Policy. **DECISION.**

6. PAYROLL COMPANY – Council to discuss whether to move Payroll company. **DECISION.**

7. Next Meeting: Full Council on **Wednesday, 3rd April 2024 at 18.30** – **Venue TBC (? Memorial Hall)**

Close meeting – Private Closed Meeting

- **Training Hours CILCA** continued from previous meeting. **DECISION.**
- **General Hours / Contract** – from previous meeting.