



Dormansland Parish Council

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Minutes of the 276th meeting of Dormansland Parish Council held at 6.30pm on Wednesday 8th January 2025 at The Baptist Church, Dormansland

Present: Cllr David Bright, Cllr Richard Dandy, Cllr Keith Coleman, Cllr Hilary Taylor,
Cllr Liz Lockwood (Chair for Meeting), Cllr Cheryl Roux

In Attendance:

Cllr. Sir. Nicholas White and 2 members of the public.

MINUTES

The meeting was recorded in order to ensure accurate minute taking. The recording will be deleted once the minutes have been approved.

Cllr Hillary Taylor proposed that Cllr Liz Lockwood should Chair the Meeting. Cllr Liz Lockwood agreed.

1. Declarations of interest

No declarations of interest were declared.

Chair suspended the meeting for open forum.

Open Forum

Thirty minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person. If possible, the question will be answered immediately, otherwise a written reply will be given within 10 working days

Chair reopened the meeting.

2. To receive and accept apologies for absence: apologies of absence were received by Cllr Steeds and Cllr O’Riordan

3. Minutes

3.1 The minutes were approved & signed for the 275th Full Council Meeting, held on 2nd November 2024 **APPROVED TO BE SIGNED AT NEXT MEETING - ACTION: Chair**

3.2 The minutes were received for the Planning Committee Meeting held on 4th December 2024 – the minutes have been agreed & signed for at the Planning meetings.
ACCEPTED

4. Receive reports from Councillors:

Cllr Dandy:

Reported on the water issue at Wilderwick Road. Clearing works on the drains has helped as the water disappeared quickly. Chair suggested to do a 'watch and brief'.

Gas works well under way and almost finished.

Cllr Taylor wanted further information on the flag and if the existing one could be used. Cllr Dandy explained why this is not possible. Condition of flag is good, thin nylon may not be viable for long term use. Cllr Bright reminded the Council expenditure was agreed to the flag and that a better quality flag would be a better investment. Cllr Dandy will source appropriate flag.

Cllr Taylor:

Recorded the Locum Clerk left.

Playgroup Committee: three quotes, all will have a wet pour surface. Replace fencing around play area have an adolescent area behind tennis court, accessible round about, swings, walkway. Meeting 28th to decide which company will be awarded the contract.

Member of the public applied for £90K from the lottery fund.

Cllr Lockwood suggested funding could be sought from Gatwick Airport Community Trust Fund. Catherine Dainkeh at TDC has worked hard to get the playgrounds approved.

Cllr Taylor prepared article for Community News and Village Voice.

Cllr Taylor would like the litter picking equipment and banners removed from her house. Cllr Coleman agreed to store them in his garage.

Cllr Lockwood:

Gatwick: govt. have requested new conditions to be looked at; noise insulation for housing and govt. want caps put on noise increase to make it acceptable, by having the number of flights increasing slowly. Gatwick say not acceptable. Decision expected end Feb 2025 Compensation will be sought by the govt. for the noise factor for the houses in the designated area.

Cllr Coleman:

Dormansland Primary School received the donation, they are delighted. School will spend the funds on new chairs.

Dormansland Primary School road sign has been put in place – advised by Cllr Bright.

Gulley outside Little Farindon's flooding is dangerous, nothing is being done to resolve it.

Jacks Bridge is done. Not well lit so caution is needed.

HSBC done.

Cllr Bright:

New road sign at Memorial Hall Green now in place, three years later.

New pads in defibrillator at post office – British Heart Foundation invoice should arrive.

Three new trees planted, New Farthingdale, Royal Oak on the Meades, Memorial Hall Green, cherry tree.

NP; comments received back from Consultant Company on the Tandridge comments on the draft plan. Working group will meet 17 Jan to assess the comments. All moving forward positively.

Cllr Roux:

Nothing to report

5. To receive reports from District & County Councillors:

Cllr Sir. Nicholas White:

Today, SCC announced they would be going to the govt. to agree unitary authority, they do not know yet whether there will be one, two or three unitary authorities. There is thought that there would probably be two, hopefully that will be west and east because we are so different from Guildford. The problem is that DC will be dispensed with completely, the offices will be closed, two new locations for office possibly Guildford and Redhill. There are 81 County Councillors and they would become the new unitary authority if elected in their particular regions and there would be +-40 looking after the whole eastern area and therefore we would not have any direct connection with the public and that is of great concern.

It was voted on today and subject to the govt. agreeing the County Council elections will be forgotten about in May 25 and would go through to May 26 and therefore those Cllrs will be serving an additional year, many of whom had not intended staying on in the post.

The govt. have decided they want Mayors across the country, who will potentially carry out work in a wider area.

NP – comments back from Consultants on Tandridge comments. Working Group to meet 17.1.25 to assess comments.

Planning will be approved by the unitary authority, it will also put more pressure on Parish Councils.

Very important to get the NP through as quickly as possible. NP carries weight as it was agreed locally. Tandridge to build 834 house a year, currently build 200.

Cllr. Lesley Steeds:

On going issue - Green at New Farthingdale being misused

SCC budget and council tax increase to be agreed at Full Council in Feb

SCC in discussion becoming a one, two or three tier authority, which could delay the May elections.

6. Accounts/Finance:

6.1 All invoices were APPROVED for payment. TO BE SIGNED AT NEXT MEETING

Invoices received for payment to date 8 th January 2025 (not paid)				VAT
DATE	RECIPIENT	NET AMOUNT	VAT	GROSS AMOUNT
	Vision ICT	£168.00		£168.00
4 th Nov 24	O2 Mobile phone Nov	£8.15	£1.63	£9.78
5 th Dec 24	O2 Mobile phone Dec	£8.15	£1.63	£9.78
4 th Jan 25	O2 Mobile Phone Jan	£8.15	£1.63	£9.78
22 ND Dec 24	Clutterbucks to fill grit bins.	£212.50	£42.50	255.00
18 th Nov 24	Locum clerk. Pd 22 nd Nov 24.			£540.00.
13 th Nov 24	Adam Neil strimming and waste removal. Pd 22 nd Nov 24.	120.00		120.00
13 th Nov 24	Adam Neil strimming and waste removal. Pd 22 nd Nov 24	175.00		175.00
4 th January 2025	Hilary Taylor renewal of Microsoft 365.	59.99		59.99

31 st Dec 24	rCOH Ltd for NP.	997.50	199.50	1197.00
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Payments previously approved for Grant to DWMCH, Cllr Roux for laptop and ADN bus shelter will be processed.

7. Members noted the bank reconciliation and cash books for period to 02.01.2025

HSBC COMMUNITY ACCOUNT & BMM ACCOUNT			
Balance per bank statement as at			
Unity Current Account	£3178.62		
Unity Instant Access Account	£75,276.30		
HSBC	£64,971.21		

8. **Newhache : Jubilee Garden/ Memorial Wall/Coronation** Cllr Roux to prepare a spec and then to restart discussions with Tandridge DC **ACTION – Cllr Roux**

9. **Village Voice entry:** Cllr Taylor to write report **AGREED**

10. & 18. **Clerk/RFO:** Cllr Roux to make enquiries about a Locum Clerk. In the interim Cllr Roux would manage the laptop forwarding day to day information, not RFO work. Cllr Taylor would write the articles for Community News and Village Voice. **ACTION – Cllr Roux/ Cllr Taylor**

Personnel Group meeting Saturday 11th January 2025 at 14.00 to discuss details of interview Interviews arranged for 22nd January 2025

11. **Repair to bus shelter:** Cllr Taylor to advise ADN Roofing that they have been awarded the contract. **ACTION – Cllr Taylor**

12. **Approve Personnel handbook and contract – APPROVED**

13. **Councillors are reminded not to use their personal emails for communicating**

14. To instruct payroll company to deal with staff salary, PAYE, pension.

15. **New Councillor:** Advertise New Councillor Community News and the website. Advert to close Sunday, 23 February 25, Present at FCM Wednesday, 5th March 25

16. Annual Parish Assembly: Date Thursday, 24th April 2025, Speaker to be found. Cllr dandy to liaise with Memorial Hall following their proposal to join forces for the APA. **AGREED & ACTION - Cllr Dandy**

17. **Meetings:** First Wednesday of each month. Baptist Hall in winter, Memorial Hall June to October 2025. **ACTION – Cllr Dandy**

Date of next meetings:

Planning Committee on **Wednesday 5th February 2025** at **18.00** Baptist Church, Dormansland

Full Council Meeting on **Wednesday 5th February 2025** at **18.30** Baptist Church,

276th Full Council Meeting 8th January 2025

Dormansland

DATED 5th March

SIGNED: K Coleman (CHAIR)

Closed Meeting:

20. Further advice from the appointed data protection officer (Satswana) will be sought

21. Former clerk's application for back pay: With advice from HR consultants engaged by DPC, it was decided unanimously that the request for back pay for the retrospective increase from April 2024, as suggested by NALC, would not be awarded in this instance.