



Dormansland Parish Council

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Minutes of the 277th meeting of Dormansland Parish Council held at 6.30pm on Wednesday 5th February 2025 at The Baptist Church, Dormansland

Present: Cllr David Bright, Cllr Richard Dandy, (Chair for Meeting), Cllr Keith Coleman, Cllr Liz Lockwood, Cllr Cheryl Roux

In Attendance:
Cllr. Lesley Steeds

MINUTES

The meeting was recorded in order to ensure accurate minute taking. The recording will be deleted once the minutes have been approved.

1. Cllr Richard Dandy was elected to be Chair for the 277th Meeting of DPC. Rotation of holding the Chair position would be in rotation of each Cllr in turn, until a full Council is in place and or until May.
2. Cllr Roux appointed to take the minutes of the meeting
3. No declarations of Interest were declared.
4. Apologies for absence were received from Cllr Hilary Taylor, Dist.Cllr Sir Nicholas White, Dist. Cllr Nicola O’Riordan

Chair suspended the meeting and reopened the meeting

5. District & County Councillors Reports:
Cllr Sir Nicholas White’s report read by Cllr David Bright – Gatwick 27 Feb - an announcement is expected.
Cllr. Lesley Steeds – has received report on roads but may have the wrong address - Newhache instead of Locks Meadow Cllr Dandy to email Cllr Steeds, 35K repairs, needs clarification. Pot hole in Dormans Road repaired as an emergency. Blackberry Lane new bollards installed at bend by jacks Bridge, they will relook at the structural aspect. Council tax 4.99% increased to maximum. TDC in 1st tranche of unitaries, no election in May. Nothing has been decided as yet. Labour govt. want this completed in 18 months. Very concerned about debt position of various councils, local councils will have to sort their own debts.

- 5.1.1. Councillors Report:
Cllr Richard Dandy reported that a drain line survey had been carried out by Southern Water last week and it was their initial thoughts that it was not collapsed drains. Cllr

Steed was also given this info but she would wait for the report then speak with Surrey CC. When are VAS signs being installed. Cllr Steeds will make further enquiries.

David Bright reported that Tandridge have some money for tree planting and they will be planting some trees in the village. Watering has to be overcome. In spring weed killing needs to be undertaken – approval for cost of weed killer

Cllr Liz Lockwood reported that go ahead given for third runway at Heathrow and it was on condition it met carbon emission and noise targets and that Heathrow paid for any surface infrastructure that was required for access to the increase in passengers. It is assumed the go ahead will be given to the second runway at Gatwick, but if on the same three conditions Gatwick will not achieve this. Decision for Gatwick is 27 Feb from Minister of Transport. CAGNE send a letter asking for financial help as they would want to challenge this if it gets the go ahead. No guarantee of compliance with noise restrictions. Can a donation to CAGNE be on the March agenda.

Cllr Keith Coleman reported a few potholes in New Farthingdale. The school have gratefully accepted the £100 donation and will buy a pen that is a scanner that helps disadvantaged children read. Bank account details are to be supplied to clerk for payment. The £100 comes from the resident with the library in the High Street.

Cllr Hilary Taylor – Lottery fund not providing the funding any longer for the playground as they have given too much financially to the south east. The fund raisers will now source other funding; go fund me page as an option. Work will not start on the playground until September 25. Bus shelter is complete. Post continues to be delivered to ex clerk, redirection is not possible due to Royal Mail structure for redirection, ex-clerk asked to forward mail. Litter picking equipment to be collected. Happy to write the report for VV.

6. Appointment of Steven Rees as the Clerk and RFO was unanimously **APPROVED**
- 6.1. Terms of employment and contract **APPROVED**.

7. Neighbourhood Plan: working Group met 17.1.25 by zoom. Review of all documents, consultant now redrafting the NP and Design Code. D writing to TDC giving responses to their comments and the consultant would try and get the final draft ready for the 5th March meeting for agreement. A development has arisen in that the definition of how the grey belt works has changed and we have an example at Beacon Platt, deemed not to contribute to greenbelt. Consultants saying the NP and DC to be tweaked to protect us from the worst problems that this grey belt will cause. A further meeting to be arranged with WG to discuss this may delay bringing this to the March meeting but will be ready for April. If final draft approved in April, then go to consultation second half of this year, two phases section 14 and section 16. First consultation is with public, Tandridge has their say and the statutory bodies. We then need to make any adjustments and then submit to Tandridge. Tandridge do the next consultation, which is more formal – about one year away.
Further expenditure to progress the NP as follows:
£395 to create and host NP website for 3 years and £295 to create and host web version of Design Code for 3 years - see email 20/01/2025 from leani@oneillhomer.co.uk which I will forward separately £3,990 estimate for consultancy support for latter stages of the NP process - see email 4/11/2024 from leani@oneillhomer.co.uk which I will forward separately. **APPROVED**
Alison Hutchinson has agreed to continue her help on the NP Working Group. Thanks was expressed for all the work she has contributed so far and for her continued help.

8. **Unity Bank:** To APPROVE the following changes to the Unity Bank Account Unity Bank; Account – CurrentT1 20488521 and Instant Access - 20488534

All access to the account by Mrs Jacqui O’Sullivan and Mrs Merran Convery is to be removed with immediate effect. **APPROVED**

Cllr Cheryl Roux to be Key person on the account. **APPROVED**

Mr Steven Rees to be key person from commencement of his appointment 10th February 2025. **APPROVED**

Cllr Roux to View and Upload payments -**APPROVED**

Cllr David Bright to View and Upload payments - **APPROVED**

Cllr Keith Coleman, Cllr Hilary Taylor and Cllr Richard Dandy to remain with View and Release payments access - **APPROVED**

Change of the Username on the account – **APPROVED**

Change the address of Dormansland Parish Council’s postal address from 129 Station Road Dormansland to P O Box 335, Dormansland, RH7 9BP **APPROVED**

9. Council agree to renew the annual membership to SLCC and to make the payment of 2025/2026 membership to SLCC. Annual fee estimated at approximately £190 pa **APPROVED**

10. Discussion took place about engaging the services of an Advisor/Project Manager . All projects to have initial costs for approval prior to being undertaken. **AGREED**

11. Quote not received

12. Flag info to be presented at March meeting. Two flags to be purchased.

13. Cllr Dandy reported he had a meeting with David Birchall and the DWMCH would be willing to have a joint opening of their front room in accordance with an agreement from the sponsor and with the DPC Annual Parish Assembly. It was agreed that the clerk would undertake the organising of the APA with the assistance of the Cllrs. Speakers: Dark Skies, Mark Develin (St Piers). Fair Trade to be notified. **AGREED**

14. Cllr Roux reported that co-option forms were sent to those who had expressed interest in becoming Cllrs.

15. **Accounts/Finance**

Payments **APPROVED**

It was noted payment could only be made when the changes to the bank account are sanctioned.

Invoices received for payment to date 01.02.2025 (not paid)				
Heartbeat	Defib pads	£63.95	£12.79	£76.74

15.1. Members noted the bank reconciliation and cash books for period

HSBC COMMUNITY ACCOUNT & BMM ACCOUNT				
Balance per bank statement as at 28.1.2025				
				£64,971.21

Community Account			£293.25
BMM Account			£72,276.30

Date of next meetings:

Planning Committee on **Wednesday 5th March 2025** at **18.00** Baptist Church, Dormansland
Full Council Meeting on **Wednesday 5th March 2025** at **18.30** Baptist Church, Dormansland

DATED 5th March

SIGNED: K Coleman (CHAIR)